



Your identity is unique and worth protecting. This is why we make a point of getting to know our customers-even before they open an account.

We have good reason for doing this. Criminals and terrorists often try to launder money by opening accounts using false identity details. By providing us with the information we need, you will be helping us to make sure that we know exactly who we are dealing with and ultimately, to comply with stringent money laundering legislation. You can visit our office in person to be identified or alternatively obtain certified copies of your identification documents and return them with your customer identification form.

WHO CAN CERTIFY?

The person who certifies your documents must be independent of your application and from one of the following professions:

<ul style="list-style-type: none"> (1) a person who is enrolled on the roll of the Supreme Court of a State or Territory, or the High Court of Australia, as a legal practitioner (however described); (2) a judge of a court; (3) a magistrate; (4) a chief executive officer of a Commonwealth court; (5) a registrar or deputy registrar of a court; (6) a justice of the Peace; (7) a notary public (for the purposes of the Statutory Declaration Regulation 1993) (8) a police officer; (9) an agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public; (10) a permanent employee of the Australian Postal Corporation with 2 or more years of continuous service who is employed in an office supplying postal services to the public; 	<ul style="list-style-type: none"> (11) an Australian consular officer or an Australian diplomatic officer (within the meaning of the Consular Fees Act 1955); (12) an officer with 2 or more continuous years of service with one or more financial institutions (for the purposes of the Statutory Declaration Regulations 1993); (13) a finance company officer with 2 or more continuous years of service with one or more finance companies (for the purposes of the Statutory Declaration Regulations 1993); (14) an officer with, or authorized representative of, a holder of an Australian financial services licence, having 2 or more continuous years of service with one or more licensees; (15) a member of the Institute of Chartered Accountants in Australia, CPA Australia or the National Institute of Accountants with 2 or more years of continuous membership.
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HOW TO CERTIFY CHECKLIST

The certifier must:

Tick Box

a) Write the following wording, or similar, on your documents:

Example, for identity verification documents that contain a photograph of the signatory

"I certify that I have seen the original documentation and that the photograph is a true likeness and this copy is a complete and accurate copy of that original."

Example for other identity verification documents

"I certify that I have seen the original documentation and this copy is a complete and accurate copy of that original."

b) Sign and date the photocopy.

c) Add their name in block capitals along with their position/capacity, address and daytime contact telephone number (not a mobile phone). The certifier may be contacted by GMT MONEY TRANSFER&EXCHANGE

d) Add the official stamp of their office, and registration number, if possible.



GMT MONEY TRANSFER & EXCHANGE

SHOP 2,2 STATION ST EAST
HARRISPARK,NSW 2150
SYDNEY Australia

CUSTOMER IDENTIFICATION FORM (Certified Copies)

PH: (612) 86773534 FAX: (612) 82466621
Toll Free: 1300 783 036

Email: info@gmtmoney.com.au

Fields marked with (*) are mandatory

PERSONAL DETAILS

Details of signatory being identified

First Name*

Surname *

Company name (if applicable)

ID card / Passport / Licence # *

ID Expiry * (DD/MM/YY)

ID Issuer *

Date of Birth * (DD/MM/YY)

Nationality *

Occupation *

Employer *

RESIDENTIAL/BUSINESS

(no P.O. Box addresses) *

ADDRESS

City/Suburb*

State*

Postcode*

Country*

Home*

Work

Mobile

Fax

Email Address*

POSTAL ADDRESS (if different)

Street/P.O. Box Address

City/Suburb

State

Postcode

Country

I Certify the above particulars are true and correct.

Customer's Signature

Date

DETAILS OF CERTIFIER

Please ensure that the details of the certifier of your identification documents have been listed below.

First Name*

Surname *

Company name (if applicable)

Registration Number (if possible)

Date of Birth * (DD/MM/YY)

Capacity to certify *

RESIDENTIAL/BUSINESS

(no P.O. Box addresses) *

City/Suburb *

State*

Postcode*

Country*

Telephone * (Day time contact number not mobile)

Office stamp
of certifier
(if possible)

Signature of Certifier

Date

NOTE : We reserve the right to contact or request additional documentary evidence from you.

CERTIFYING YOUR DOCUMENTS

Incorrect certification of documents is one of the main reasons for delays in getting accounts up and running. The checklist and the customer identification form will take you through exactly how your documents have to be certified

All documents you supply must be:

- A clear photocopy showing relevant page(s) or front & back of document as applicable to document type
- Certified in English
- The date of certification must be no older than 3 month ago
- The "original" certified copy (we will not accept copies of a copy) as signed by the Certifier